

**CHICAGO
PUBLIC
LIBRARY**

BOARD OF DIRECTORS MEETING

November 20, 2018, 9:00 a.m.
Harold Washington Library
400 S. State Street

APPROVAL OF MINUTES

October 16, 2018
Woodson Regional Library

2019 BUDGET



Chicago Public Library
Board of Directors Meeting
November 20, 2018
Baronica Roberson-Deputy Commissioner

2019 BUDGET- ALL SOURCES

Source	2018 Budget	2019 Budget
City Operating Budget	\$77,453,977	\$71,420,108
Services of DOJT and 2FM	\$15,817,780	\$16,044,335
Other City Support*	\$36,254,243	\$36,362,057
Total City Funding	\$129,526,000	\$123,826,500
Chicago Public Library Foundation	\$5,706,922	\$5,654,621
Kelly Fund	\$55,000	\$100,000
Total Foundation/Board Funding	\$5,761,922	\$5,754,621
Total Foundation/Board Funding		

* For 2019 Includes interest payments, benefits, worker's compensation, funding for purchase of books and other library material, and funding for new and expanding libraries.



HIGHLIGHTS OF 2019 CITY OPERATING BUDGET

- No reductions in staff
- No reductions in programming
- No unfunded mandates
- Increase in funding for personnel, opening day collections, art, telecom, technology, furniture and fixtures for new and expanding branches
 ♦ Jefferson Park; Merlo; South Shore and; Douglass

Breakdown of the 2019 budget is:

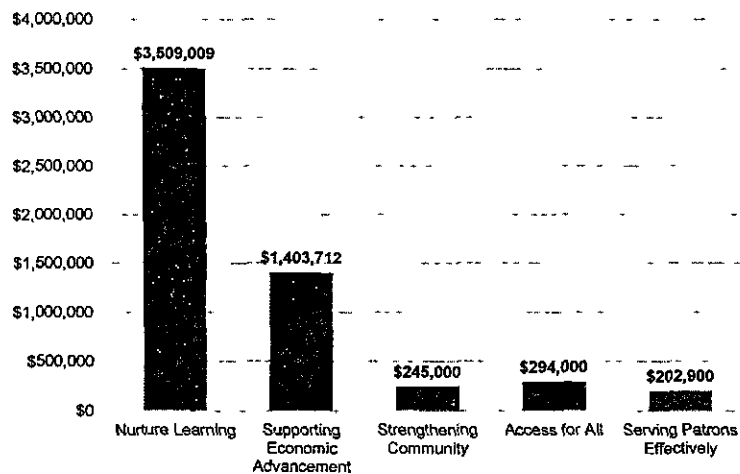
	2018		2019	
Funding Source	FTE's	Appropriation	FTE's	Appropriation
Corporate/Library Fund	914	\$62,496,108	907	\$57,383,977
Grants	77	\$8,924,000	76	\$20,070,000
Total	991	\$71,420,108	983	\$77,453,977

2019 TECHNICAL AMENDMENTS

Technical Amendment Additions		
Personnel	\$1,515,844	27 Full Time and 13 Part Time Positions for the Legler Branch
Non Personnel	\$8,000	Staff Training to purchase Online Content
Finance General	\$1,550,500	Book Collections Amount Increased, and Technology/Books for Legler Added

2019 CHICAGO PUBLIC LIBRARY FOUNDATION

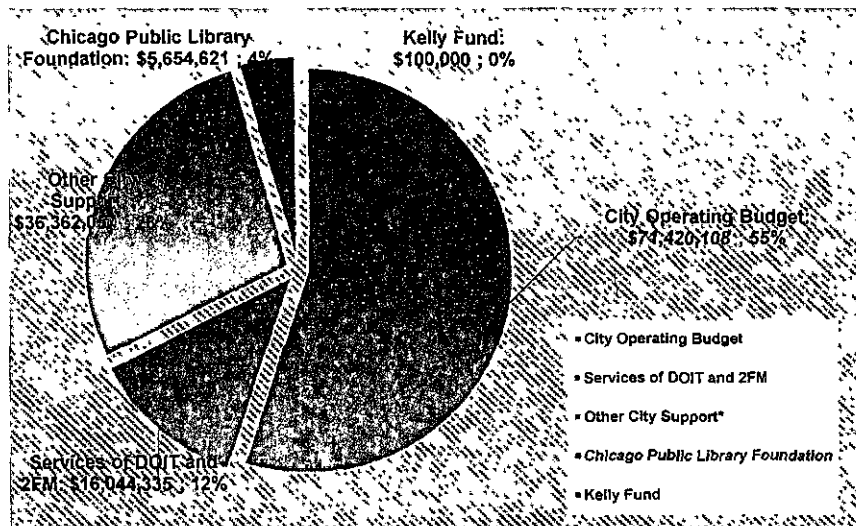
Approved Budget \$5,654,621



2019 KELLY FUND BUDGET REQUEST

	2019 Kelly Fund Budget Request		
	2018	2019	2020
Professional Development	\$45,000	\$28,055	\$75,000
Special Programs and Events	\$10,000	\$13,600	\$25,000
Carryover from prior year	\$1,832	\$1,832	\$12,345
Current Year Balance (to be expended by 12/31)	-	\$1,000	-

2019 BUDGET– ALL SOURCES



2019 BOARD OF DIRECTORS MEETING SCHEDULE

January 15, 9:00am
Harold Washington
Library Center
 400 S. State Street

September 17, 9:00am
Independence Branch
 4022 N. Elston Avenue

April 16, 9:00am
Whitney Young
Branch
 7901 S. King Drive

November 19, 9:00am
West Loop
 122 N. Aberdeen Street

CAPITAL PROJECTS AND FACILITIES REPORT

Andrea Telli
Deputy Commissioner of Neighborhood
Services

CAPITAL BUILDING PROJECTS AND FACILITIES REPORT

ACTIVE PROJECTS

- Chicago Bee Branch (2FM/CHA)
- Whitney Young Branch (PBC)
- West Loop Branch (Sterling Bay)
- Independence Branch (CHA)
- Roosevelt Branch (CHA)
- Northtown Branch (CHA)
- Douglass Branch (2FM)
- Altgeld Branch (CHA)
- Merlo Branch (PBC)
- Obama Presidential Center Branch (OF)

PENDING PROJECTS

- Jefferson Park Branch (2FM)
- South Shore Branch (2FM)

OTHER PROJECTS

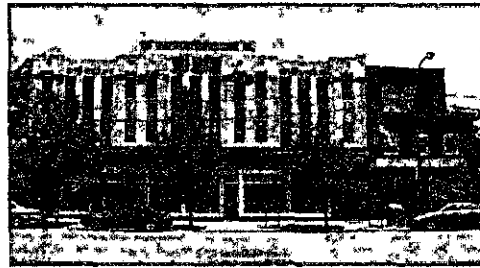
- HWLC Departmental Reconfigurations
- Clean & Repair Everything (CARE) Branches (2FM)

Chicago Bee Branch

3647 S. State Street
2FM design and project management
with CHA financing

Project Scope:

- Full renovation and reconfiguration of first floor to include an Early Learning Play Space, Teen area and YOUmedia.
- Relocation and expansion of adult reading room and community room.
- Repairs to envelope and parking lot; upgrades to mechanical, electrical and plumbing systems.
- New flooring, paint, ceiling tile, lighting, and furniture.
- Installation of additional power and data.



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Chicago Bee Branch

Milestones and Current Activity:

- Project is 99% complete, with minor punch list items being corrected.
- Staff is completing the move-in process.
- The branch will re-open to the public on November 26, with a ribbon-cutting event on December 4, and a community celebration/family day on December 15.



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Whitney Young Branch

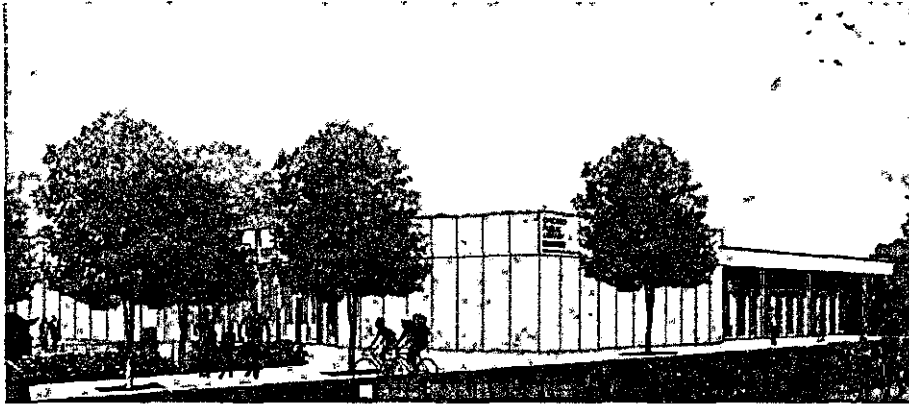
7901 S. King Drive

Renovation and addition to existing library

Design Architect: bKL

Architect of Record (AOR): Johnson & Lee

Project Management: PBC



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Whitney Young Branch

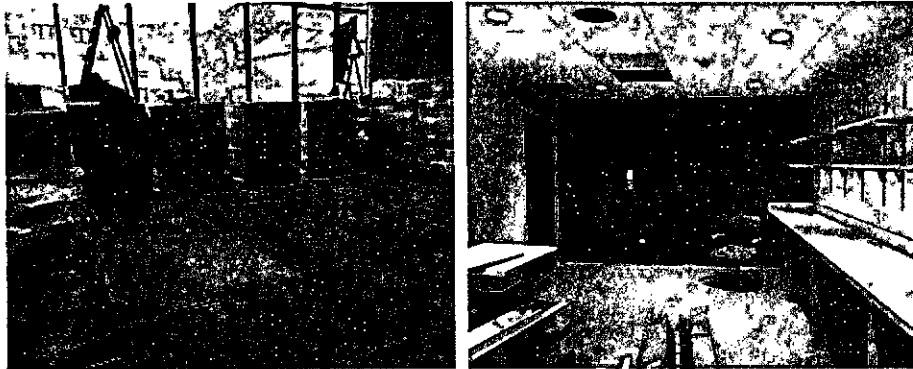
Milestones and current activity:

- Installation of interior finishes is complete.
- Library stack installation is complete.
- Furniture is being delivered and installed.
- Equipment testing and commissioning of the mechanical systems is in progress.
- Site development is 100% complete.
- Staff is in the building conducting opening preparation activities, including shelving of the new book collection.
- The branch is expected to open in mid-December.



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Whitney Young Branch



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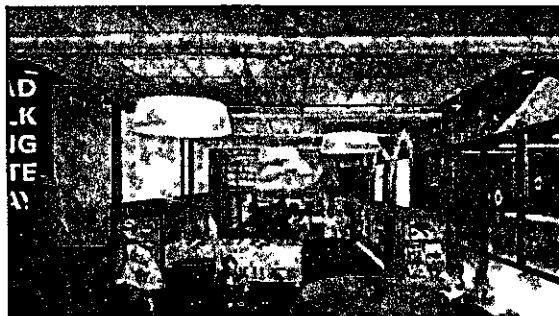
West Loop Branch

122 N. Aberdeen

- Gut renovation of an existing building for a new 16,000 sq. foot branch library

Developer: Sterling Bay

Design architect: Skidmore, Owings & Merrill

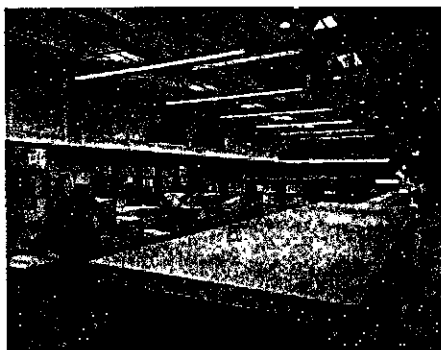


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West Loop Branch

Milestones and current activity:

- Interior construction is substantially complete.
- Exterior graphics are complete with interior graphics to be completed by 11/21.
- Exterior metal façade installation is nearing completion with steel portal and first floor window replacement to follow.
- Additional electrical work to be completed by 11/21.
- Library move-in and commissioning is underway.
- Branch is on track to open in mid-December.



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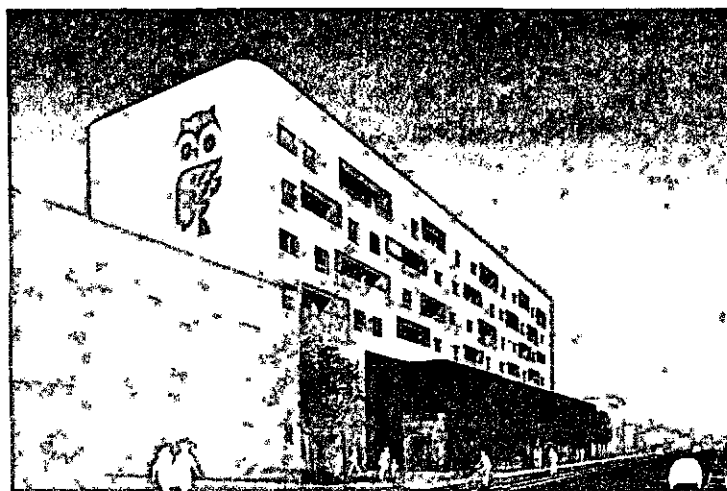
Independence Branch

4022 N. Elston Avenue

- New construction 16,000 square foot public library building in a planned development with 44 senior housing units

Developer: Evergreen Real Estate Group

Design Architect: John Ronan Architects



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Independence Branch

Milestones and Current Activity:

- Building is currently 70% complete.
- Contractor is currently working on the terrace, curtain wall and metal wrap.
- The tribute staircase, drywall and metal ceiling in the library is in progress.
- Current substantial completion date is December 28 for a late January opening.



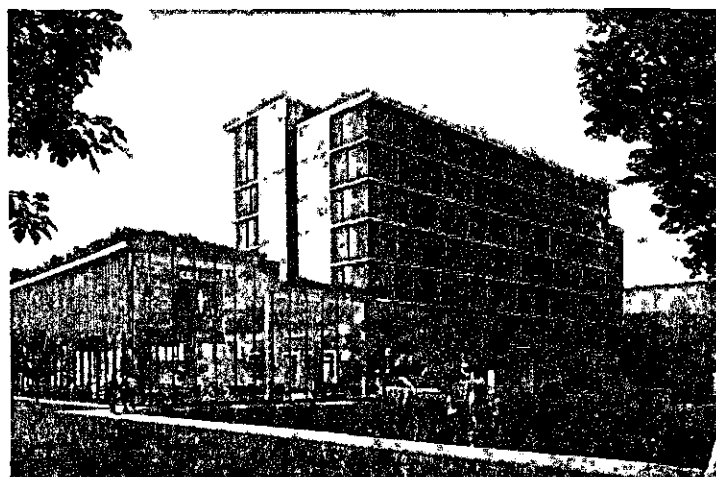
Little Italy Branch

1262 W. Taylor Street

- New construction 16,000 square foot branch library in a planned development with 73 multi-family housing units

Developer: Related Midwest

Design Architect: Skidmore Owings & Merrill



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Little Italy Branch

Milestones and Current Activity

- Building is 70% complete; windows are 99% complete.
- Drywall complete on floors 4 to 7 (overall 60%).
- Library drywall and taping is overall 50% complete.
- Roofing is 100% complete.
- ComEd is in the process of switch to permanent power.
- Site concrete work is in progress (with a discovered tank underneath the parking lot being removed).
- Last day of service in the existing branch will be December 1, at which time CPL branch staff will begin closing procedures.
- Branch is scheduled to open in late January.



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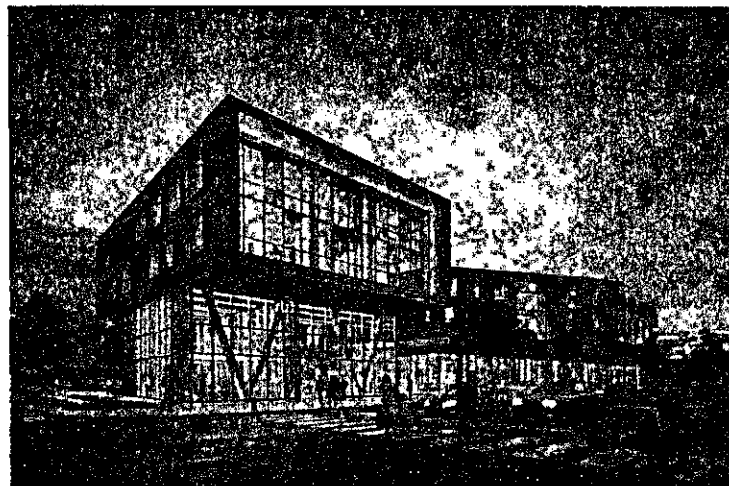
Northtown Branch

6800 N. Western Avenue

- New construction 16,000 square foot public library building in a planned development with 44 senior housing units

Developer: Evergreen Real Estate Group

Design Architect: Perkins + Will



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Northtown Branch

Milestones and Current Activity:

- Currently 60% complete.
- Curtain wall, roofing, and mechanical systems are in progress.
- Pending an updated substantial completion date on the new facility, the current branch will close to the public in early December.

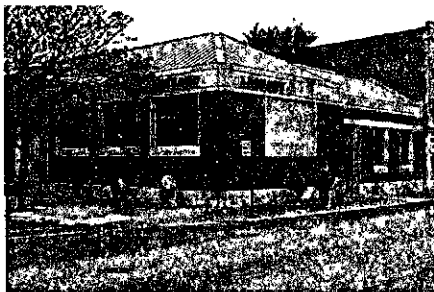


Douglass Branch

3353 W. 13th Street
2FM project management

Project Scope:

- Exterior masonry, roof and skylight repairs.
- Replacement of entry doors.
- Interior renovation including relocation of center stairwell.
- Build out of Early Learning Play Space and Teen Area.
- New circulation desk, flooring and paint throughout.
- Installation of additional power and data.
- Upgrades to community room and staff work areas.



Milestones & Current Activity:

- Design is complete and construction kick-off meeting has been held.
- CPL staff has completed closing preparations and are out of the building.
- CPL is working on a finishes and furniture plan for the library.
- Abatement is scheduled to begin in mid/late-November followed by construction which is estimated to last seven months.
- The branch is expected to reopen in late summer or early fall of 2019.

Altgeld Branch

Southeast corner of East 131st and S. Ingleside

- Site to combine a CPL library branch with an early childhood center.

CHA project management

Design Architect: Koo & Associates.

Milestones and Current Activity:

- Site prep-work continues.
- CPL and Koo Architects will be meeting next week to finalize furniture plan.
- CHA continues to work with the New Market Tax Credit consultant on securing funding for the library portion of the project.
- Project is scheduled to be complete in 3Q 2019.



John Merlo Branch

644 W. Belmont

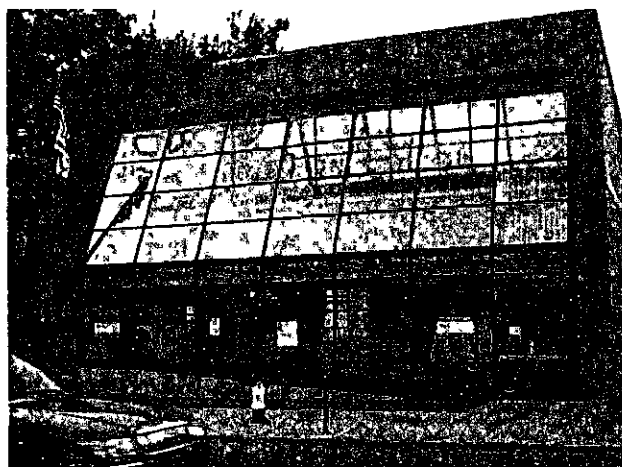
Full gut renovation with addition of Early Learning and Teen spaces

Design/Architect of Record: Ross Barney Architects

Project Management: PBC

Milestones and current activity:

- Concept/schematic design is near completion and project is headed into design development.
- Community meeting about the project was held at the branch on November 19.
- The branch will close to the public on February 2, 2019 with construction to begin on April, 4
- Project completion anticipated in 4Q 2019.



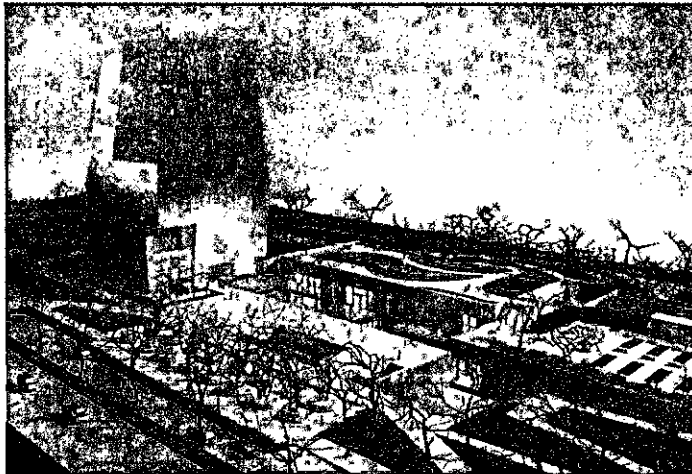
Obama Presidential Center Branch

5,000 sq.ft. branch library on the Obama Presidential Center campus

Design architects: Tod Williams and Billie Tsien

Milestones and Current Activity:

- Project is in design development and regular meetings are now being held between the OPC staff and CPL.



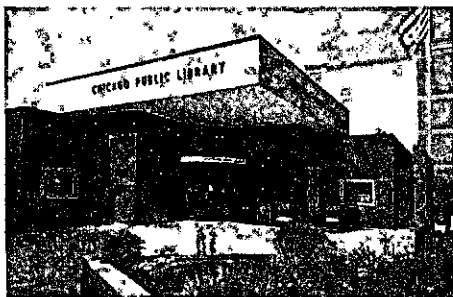
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Projects in Planning

Jefferson Park Branch
5363 W. Lawrence
2FM project



South Shore Branch
2505 East 73rd
2FM project



Project scope is being finalized with the addition of \$1 million in TIF funds for the project and will include upgrade and reconfiguration of floor plan, upgraded circulation desk, installation of additional power and data, paint and flooring.

- Library is currently scheduled to close on January 19, 2019 with construction to begin in late February.

Project scope: Full renovation with addition of early learning and teen spaces and envelope repairs.

- 2FM and CPL are continuing to develop design plans and scope.
- Construction to begin 1Q 2019.
- Library closure is currently planned for early 2018.



Other Projects

Harold Washington Library Center
400 S. State Street

West Belmont Branch
(Currently closed and will reopen on 1/14/19)

West Town Branch
(Will close on 12/3 and reopen on 1/2/19)

Roden Branch
(Closed between 11/12 and 12/3 for replacement of the HVAC system.)

Relocation and redevelopment of service areas including Circulation, Computer Commons, Newspapers & General Periodicals, Assistive Services, and Materials Movement.

Shelving is set to be erected on the 5th floor for a new Newspapers and General Periodicals Service Desk and Reading Room.

Each of these branches will be undergoing 2FM's CARE program: "Clean and Repair Everything." These projects include in-depth seasonal and deferred maintenance, carpet replacement or cleaning, paint and a general refresh of the facility on the part of CPL and 2FM staff.

Projects will require short term closures of a month to 6 weeks and will take place between September 2018 and January 2019.

COMMISSIONER'S REPORT


Brian Bannon
Commissioner




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CHILDREN'S TEEN'S AND ADULT SERVICES



Operation Warm Coat
and Book Giveaway



Author Susan Orlean
appeared on November 13th to
discuss her bestseller *The Library Book*



2018 Teen Services Summit,
Tues, Nov 6th



Village of Stories event on Sat, Nov 17th



Adler After Dark on Thurs, Nov 15th

LIBRARY CLOSINGS/ADJUSTED HOURS FOR HOLIDAYS

- Thurs, Nov 22 - **All libraries closed**
- Mon, Dec 24 - **All libraries open, 9am-3pm**
- Tues, Dec 25 - **All libraries closed**
- Mon, Dec 31 - **All libraries open, 9am-3pm**
- Tues, Jan 1, 2019 - **All libraries closed**

PUBLIC COMMENT

Next Board meeting:

Tuesday, December 18, 2018, 9 a.m.

Harold Washington Library Center
400 S. State Street